

Georgia Soccer Officials Association (GSOA)

P.O. Box 20462
Atlanta, GA 30325

Fall 2018/Spring 2019

To: Principal or Headmaster

Another school year is upon us, and we are pleased that your school has contacted the Georgia Soccer Officials Association to provide referees for your soccer matches.

NOTE: BOTH following pages of this document must be emailed back to GSOA before schedule entry will be permitted.

Before submitting your contract to our association for acceptance, we would like to bring a few things to your attention regarding the contract:

- GSOA requires the school principal or headmaster and a witness to sign the contract. Signatures of team coaches, athletic directors or other school personnel cannot be the primary signatories.
- All game requests, cancellations or modifications must be made through the GSOA website.
- Failure to follow this policy may result in not having referees at a game you have scheduled or being billed for a game that you cancelled outside the GSOA website.
- Please monitor your bill throughout the season, which is always available from the website.
- If you have a question about a charge or wish to dispute anything that appears on the bill, this must be done within 7 days of the date of the charge, otherwise it is considered final.
- It is the school's responsibility to print the bill for services rendered from our website and make payment. GSOA does not mail bills to schools. The bill is due and payable within 30 days of the school's last scheduled regular season match. Failure to make timely payment will result in late fees being added to the outstanding balance.

Executing the contract indicates acknowledgement and understanding of the bulleted points above. To execute, please sign, scan and email the contract to us at this address: mark.sweatt@goa.net.

Best of luck this upcoming season!

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Contract for Services

- I. The Georgia Soccer Officials Association (GSOA) agrees to provide referees to officiate soccer games for the contracting school, _____, Region _____ as sanctioned by the Georgia High School Association (GHSA) or other the Independent School Association for the 2018-2019 School year as described by the appropriate state association.
- II. GSOA will provide GHSA-registered officials for GHSA-sanctioned matches. We will provide trained and certified officials as required by the Independent Associations.
- III. The contracting school shall provide facilities for the referees as prescribed by the GHSA constitution and by-laws. Such facilities shall include a secure area to park, a private locker room, and an official school representative or security personnel for appropriate control of team personnel, student-athletes, fans and/or observers.
- IV. Contracting school agrees to enter all necessary information (this includes contact information for coaches and persons responsible for billing) into scheduling data to the GSOA website. It is the responsibility to enter any game changes or cancellation via the GSOA website. Failure to do so in a timely manner will result in the school being charged the full fee for the game. For game cancellation it must be done a minimum 4 hours prior to the start time of the game being cancelled.
- V. Game fees for the services rendered are those outlined in the most recent edition of the GHSA Constitution and By-Laws, unless other rates were agreed upon in writing.
- VI. Travel fees will be billed at the rate of thirty-five (35) dollars per crew, per competition day, with a limit of 2 games scheduled per day. If a school chooses to schedule more than 2 games per competition day, an additional travel fee of thirty-five (35) dollars will be charged in increments of 2 games.
- VII. Contracting school agrees that it is their responsibility to download the final invoice from the website. Payment should be postmarked within 30 calendar days of the regular season completion. GHSA is responsible for all playoff assigning and referee payment. Schools that have an outstanding balance after ninety (90) days may be required to pay an advance deposit equal to 75% of the future expected season's bill.
- VIII. GSOA mailing address is: GSOA P.O. Box 20462 Atlanta, GA 30325
- IX. Schools which have contracted with GSOA for the assignment of referees may not seek referees through another entity unless GSOA is first notified in writing and is unable to assign referees to a particular regular season game.
- X. Contracting school has seven (7) days from the date of a specific charge to dispute the validity of the charge. Contracting school agrees to provide the dispute in writing, and that no charges over seven (7) days can be disputed for any reason. All disputes should be sent to mark.sweatt@gsoa.net (1st Vice President for Schools).
- XI. The contract cannot be changed or altered and expires on June 30th, 2019.
- XII. GSOA reserves the right to cancel this contract with or without cause at the convenience of its members

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- XIII. GSOA reserves the right to deny service to one or more of the contracting school's teams with or without cause at the convenience of its members, while continuing to provide services to other of the contracting school's teams, e.g. deny service to the boys' varsity team while still provide service to any other school teams.
- XIV. GSOA provides a digital copy of our W9 on the GSOA website for download. You are responsible for obtaining if needed by your school. ***Our Federal Tax ID is 58-1821927.***
- XV. GSOA adheres to the Federal E-Verify program. ***Our E-Verify number is: 780113.*** If your school requires additional documentation it must be provided with this executed contract.

Name of School

County

Printed Name of Principal/Headmaster

Printed Name of Witness

Signature of Principal/Headmaster

Signature of Witness

President or VP of GSOA